Intek Systems Pvt Ltd

Fusion HR (Version 6.0) Features

FOR

Hotels, Resorts & Corporate Head Offices

Date: 05/JUNE/2013

Intek Systems Pvt. Ltd.

G. Marlin Spike
Alikilegefaanu Mage, Male', Republic of Maldives
Ph: (960) 3334643, Fax: (960) 3337006

Fusion HR (Version 6.0)

Features – Module wise

Fusion HR – Module wise Features		
HR & Administration		
Master	**Transactions**	**Reports**
Division	Position Requisition	Staff List
Department	Application	Staff Probation report
Section	Regret Letter	Terminated Staff List
Level	Interview Call Letter	Gender Report- Male/Female
Leave Categories	New Hire	Birthday List
Earnings, Deductions and Provisions	Probation	Staff Movement
Position	Promotion	Manning Budget
Position Budget	Salary Adjustment	Budget & Actual Comparison
Nation	Transfer	PSA Reports
Religion	Data Change - Bank Details	Turn Over Reports
Hospital	Data change - Personal Details	1. Employee wise
Holiday List	Termination	2. Department wise
Interview Examination	Air Ticket Request	3. Country wise
Benefits	Salary Advances	4. Rank Wise
Point of Hire	Citi Ledger	5. Gender wise
Letters	Documents Upload	6. Total Turnover
Flight Master	Travel Authorization	Employee Personal Data Report
Season Remarks	Brave Acts / Special Achievements	Salary and Other Advances Report
Reason for Leaving	Employee Disciplinary	Ticket Request
R&R Allowance	Employee of the Month	F&F
Exit Clearance Definition	Manager of the Quarter	Point of Hire
	Exit Clearance Form	Average Length of Stay
		Exit Clearance Report
		Disciplinary History
		Brave Acts History
		Nominations & Selections

Time & Attendance		
Master	**Transactions**	**Reports**
Leave Categories	Leave Application	Annual Leave
Holiday List	Medical Leave Application	Day Offs
Overtime Definition	Time Scheduler	Leave Taken
Time Tables	Attendance Sheet	Long Service Leave
Shift Definition		Medical Leave
		Leave Balances Report
		Leave Days Status
		Scheduler Report
		Attendance Sheet
		OT Report

Performance Management		
Master	**Transactions**	**Reports**
Factors Definition	Talent Matrix	Performance
Rules	Performance Sheet	

Training & Development		
Master	**Transactions**	**Reports**
Course Definition	Planned	Monthly Report
	Actual	Training Schedule Report
		Department Wise
Visa Management		
Master	**Transactions**	**Reports**
Popup Definition	Expiry Details Entry	Passport
		Visa
		Visa Fee
		Work permit
		Insurance
		Contract

Staff Accommodation		
Master	**Transactions**	**Reports**
Quarters	Accommodation Sheet	Check-in
Facilities		History
Room Details		

Loan Management		
Master	**Transactions**	**Reports**
Loan Definition	Loan Application	Current Month
	Loan Settlement	Outstanding as of date
		Breakup

Payroll		
Master	**Transactions**	**Reports**
Deductions & Allowances List	Salary Process Dates	Pay Statement
Cost Centre	Allowance/Deductions Upload	Pay Slips
Bank	Time Card Process	Pay Summary
Ramazan Years	Service Charge Process	Allowances
Service Charge Definition	Salary Process	Deductions
JV Mapping		Bank Report
Chart of Accounts	Time Card Process Dates	Cash Report
Bonus Rules	SC Process Dates	Attendance Details
	Pay Settlements Final/Vacation	Friday Allowances
		PH Allowances
	Basic Salary Increment	OT Report
		Pay History
		Pay Comparison
		Staff Bed Tax Report
		Outstanding Balances
		Pay Settlements
		Basic Salary Movement
		Basic Salary History
		AL Ticket Entitlement

Maldives Retirement Pension Scheme (MRPS)		
Master	**Transactions**	**Reports**
MRPS Definition	SPC Form Generation	Monthly Deduction
		Ledger
		Resigned / Terminated Ledger

MIS		
Master	**Transactions**	**Reports**
Chart of Accounts	Journal Generation	Journal Provision Report
JV Mapping	Dash Board	Annual Leave
		Annual Leave Ticket
		R&R Leave
		R&R Leave Ticket
		Ramazan Bonus
		Public Holiday
		Leave Statistics

Employee Portal		
Master	**Transactions**	**Reports**
Holiday List	New Hire	Attendance Sheet
	Promotion	Pay Slips
	Salary Adjustment	History
	Leave Application	Personal Details
	Attendance Sheet	Leave Balances
	Recruitment Application	Leave Taken
	Training History	Training Attendance